

**Virginia Energy Governmental Purchasing Association
(VEPGA)**

County Manager's Conference Room
Henrico County Administration Building
4301 East Parham Road
August 13, 2010
9:30 A.M.

Minutes

Present were board members Steve Sinclair, Fairfax County; Paul Proto, Henrico County; David Baker, Fredericksburg City Schools; Mike Barancewicz, Loudoun County Schools; Ricky Bowers, City of Chesapeake; Matt Groff, Prince William County; Wayne Lassiter, City of Richmond; John Morrill, Arlington County; Rick Raike, Hampton Roads Sanitation District; Tom Reinsel, Fairfax County Schools; Dave Simmons, Gloucester County Schools and Jerry Spivey, City of Norfolk.

Also present were VEPGA member representatives Shahid Abbas, Arlington County; Mike Collins, Arlington County; Bill Egar, City of Alexandria; Susan Hafeli, Fairfax County; Lori Herrick, City of Virginia Beach and Jerry Walker, Henrico County.

Also present were VEPGA counsel Louis Monacell and Cliona Robb with Christian & Barton and Steve Craig and Joe Lerch with Virginia Municipal League.

I. Call to Order

Vice Chairman Proto called the meeting to order at 9:45 a.m. noting that while some board members from Northern Virginia were in route but stuck in traffic, there was a quorum present.

II. Approval of Minutes of Previous Meetings (2/12/10) – Attachment A

Mr. Craig provided the board several amendments to the minutes offered by Mr. Barancewicz.

A motion to approve the minutes as amended was made by Mr. Simmons and seconded by Mr. Lassiter. The motion was passed unanimously.

III. Additions to the Agenda

TERF Charges – Ms. Robb offered that a memo has been prepared to provide members something to refer to when dealing with Dominion Virginia Power. Ms. Robb suggested that the original memo and new Q&A documents be posted to the VEPGA website. Ms. Robb distributed the Q&A document to the board and indicated that she would provide same to Mr. Craig to post on the website.

Chairman Sinclair announced that Mr. Bowers was retiring and as such would be ending his service on the VEPGA board effective September 1, 2010. Mr. Sinclair thanked Mr. Bowers for his service to VEPGA and offered the attached resolution.

A motion to adopt the resolution was made by Mr. Simmons and seconded by Mr. Proto. The motion was passed unanimously.

Mr. Craig reminded the board the bylaws require election of officers at the first meeting following the annual meeting. He noted that Mr. Sinclair and Mr. Proto were agreeable to continue serving as chair and vice chair, respectively if it were the desire of the board.

A motion to elect Messrs. Sinclair and Proto to serve a 1 year term as chair and vice chair, respectively, was made by Mr. Raike and seconded by Mr. Simmons. The motion was passed unanimously.

Mr. Lassiter left the meeting.

Chairman Sinclair noted that counsel advised that the board needed to go into executive session to receive a portion of the legal update.

A motion to enter into executive session citing (1) VA Code 2.2-3711 (A)(30) to discuss contract negotiations with Dominion Virginia Power including terms and scope of such contract, where discussion in open session would adversely affect the bargaining position of the or negotiating strategy of the public body; (2) VA Code 2.2-3711 (A)(7) to consult with legal counsel pertaining to actual or probable litigation concerning firm transmission rights (FTR) payments, where such consultation would adversely affect the public body and (3) VA Code 2.2-3712(F) to permit non board member VEPGA member representatives to attend, as their presence will reasonably aid the board in its consideration of the bargaining position and negotiating strategy was made by Mr. Simmons and seconded by Mr. Raike. The motion was passed unanimously.

IV. Legal Update

A. Consideration of Matters Related to Negotiations with Virginia Power (executive session), including

1. 7/22/10 Virginia Power Proposal
2. Options concerning Virginia Power position on FTR credits
3. VEPGA issues regarding Terms and Conditions

The board came out of executive session and took a roll call vote to certify that (i) only business matters lawfully exempted from open meeting requirements under these chapters and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting of the public body.

Roll Call

<i>Mr. Baker</i>	<i>Aye</i>
<i>Mr. Barancewicz</i>	<i>Aye</i>
<i>Mr. Bowers</i>	<i>Aye</i>
<i>Mr. Groff</i>	<i>Aye</i>
<i>Mr. Morrill</i>	<i>Aye</i>
<i>Mr. Proto</i>	<i>Aye</i>
<i>Mr. Raike</i>	<i>Aye</i>
<i>Mr. Reinsel</i>	<i>Aye</i>
<i>Mr. Salehi</i>	<i>Aye</i>
<i>Mr. Simmons</i>	<i>Aye</i>
<i>Mr. Sinclair</i>	<i>Aye</i>
<i>Mr. Spivey</i>	<i>Aye</i>

B. Update on Recent Activity Impacting Virginia Energy Users

1. SCC proceedings on jurisdictional rates

Ms. Robb provided a brief overview of the SCC proceedings on jurisdictional rates.

2. SCC Launch of Virginia Energy Sense – Attachment B

Ms. Robb presented the attached notice of the launch of Virginia Energy Sense. Mr. Barancewicz suggests a link from the VEPGA website.

3. The Governor's Conference on Energy (formerly COVES) – Attachment C

Ms. Robb noted that information was included in the packet about the Governor's 2010 Conference on Energy.

A motion to have VEPGA be a sponsor at the \$500 level and to rent an exhibit booth for \$250 (assuming we are eligible for the government rate) or the \$1,000 sponsorship level which includes a booth if not eligible for the government rate was made by Mr. Morrill and seconded by Mr. Barancewicz. The motion was passed unanimously.

Mr. Sinclair noted that there are scholarship funds available for board members to attend educational purpose at a rate of \$500 per board member. He noted that less than \$1,000 was spent in during the 2009-10 fiscal year. The board discussed whether members were being deterred as \$500 would not cover all of the expenses to attend a conference.

A motion to increase the amount available to each board member from \$500 to \$1000 for the 2010-11 fiscal year and to amend the budget accordingly was made by Mr. Raike and seconded by Mr. Proto. The motion was passed unanimously.

V. Committee reports (if any)

Mr. Bowers mentioned that the streetlight subcommittee met and discussed service issues related to contract negotiations.

VI. Financial Statements (6/30/10) – Attachment D

Mr. Craig presented the attached financial statements.

VII. Next Meeting Date(s)

The next meeting was scheduled for Friday, November 12, 2010.

VIII. Adjournment

The meeting was adjourned at 1:30 p.m.

Respectfully submitted,

P. Steven Craig
Secretary