



MEETING MINUTES – APRIL 11, 2013

ATTENDEES

CITY/COUNTY

Jerry Riddick – City of Norfolk
Sherman Pressey –HRSD
Fred Howe – City of Fredericksburg
Abe Bibizadeh – Arlington County
Leo Blades – City of Hampton
Santos Neupane –Arlington County
Shahid Abbes – Arlington County
Maurice Daly – City of Alexandria
Tandy Powell – City of Newport News
Leo J. Ratchford – Fairfax County
Jack Weyant – Fairfax County
Howard Stone – Fairfax County

DOMINION VIRGINIA POWER

Johnny Harris
Andy Oates
Jeff Long
Rachel Saunders
Dale Bowman
Mary Beth Castanien
Graham Cecil
Jennifer Culhane
Jerri Northedge
Paul McConvey

MINUTES

Opening Remarks by Johnny Harris & Jerry Riddick – Update regarding Actions of the JAC and the need to utilize a new “Action Item” list for follow up items. Items not resolved will be forwarded to the VEPGA’s Policies and Procedures Committee to address issues and include those items in future contract negotiations, as necessary.

1. Outdoor Lighting Update – Street light reporting outages has declined. DVP continues to work/catch-up on underground cable repairs. Mercury Vapors, many left in the system and Dominion is considering full fixture swap out when “just a bulb” is in need of replacement. This would be done at no cost to the muni. This would supersede paying the flat rate for an accelerated replacement. This is only under consideration at this time. Dominion is working to update “SORS” to permit muni’s to see private “watchlights” within the system. This is an ongoing project. A completion date has not yet been provided. Pole Wrap Program, being utilized throughout Dominion’s service area. So far, positive feedback has been provided.
2. Website Update – Streetlight repairs are being closed out when underground repairs/replacements are still pending. Dominion’s response – Projects will now remain open until a new method of identifying ongoing repairs is done. Such as utilizing a new code or color.
3. Web Request Lookup – Would like system updated to include address or other descriptive information. (Issue – cannot cross reference non-eBuilder generated work orders with billing information) – **FOLLOW-UP** Dominion will look into a way to provide needed information electronically, may need to have a secure login.
4. Planned Outages – Notification to Municipalities of upcoming outages. – Johnny Harris is going to investigate this further and provide feedback. He will need to speak to Dominion Operations to obtain further information.

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5. ArcFlash Studies – Dominion will try to complete and return ArcFlash Studies within 60 days. However, should a municipality request more than a couple of locations at a time, this may result in longer response time. Due to the number of pending requests, Dominion is reviewing this process at this time since the number of requests have spiked in recent months.
6. Design Turn Around Times – At present the average is 33 days for the first 3 months on 2013.
7. Future Meeting Locations – The goal is to have two (2) meetings at the Chester Locations and two (2) meetings at the Innsbrook location. Currently, the June and December meetings will be at Chester and the September meeting will be held at Innsbrook.
8. Electronic Billing (Consolidated bills) - Rachel Sanders followed up and sent me the attached letter that was mailed in October 2012 outlining changes that occurred on Nov. 1. She also got word back that at this point the customer will be unable to download usage for any account that is part of a group bill from the Key Customer Website or MYA (i.e.they are not able to retrieve the data at this point). There is someone working on a project for a customer portal but we are probably looking into 2014 at a minimum.