



MEETING MINUTES – MARCH 8, 2012

ATTENDEES

CITY/COUNTY

Jerry Riddick – City of Norfolk

Fred Howe – City of Fredericksburg

Abe Bibizadeh – Arlington County

Santos Neupane – Arlington County

Jack Weyant – Fairfax County

Allen Hedgepeth – Prince William County

Tandy Powell – City of Newport News

Felix Bermejo – Fairfax County

Phuong Le “Le” – Fairfax County

Mike Brown – City of Chesapeake

Shahid Abbas – Arlington County

DOMINION VIRGINIA POWER

Johnny Harris

Paul McConvey

Mike Graf

Jeff Long

Graham Cecil

Patrick Haworth

Jerri Northedge

Susan Mallory

Rachel Sanders

Richard Imel

Andy Oats

Mary Beth Castanien

MINUTES

Opening Remarks by Johnny Harris.

Agenda Items:

1. Billing Format Change Requests – Dominion’s Susan Mallory addressed request made by multiple municipalities in regard to the monthly bill format.
 - a) In regard to subtotals on each page for Facilities Charges, it is not possible due to the existing system setup and will require a complete overhaul of the billing system. This is not feasible at this time.
 - a. Request to put Quantity of lights subtotal on each page – Unable to do so since payment is calculated by overall numbers and bill printing is not formatted by page. As such, each line item is not in a “set” place on any particular invoice. However, Dominion will be able to provide Grand Totals as the end of the bill.
 - b. Request to add Date Range of Bill – Bill indicates last day of billing and how many days are being billed. Dominion would be able to just print date range but will be unable to show both due to space limitations.
 - c. Request Subtotal by Charge Type at end of each bill – Due to programming limitations and timetable to implement, Dominion will work on this change by the end of 2012 or start of 2013. At present, Dominion programmers are working on regulatory changes. They will work to address this issue upon completion of the existing project.

2. Update on Street Light Outage Reporting:

”Tweaks” are still being made to the system. Searches for “WR” number have been improved. Please remember this system is a “single” click environment. Double clicking is not necessary. When using Full Grid Address to report outages, users must use all CAPS. If a light does not show up in the system, please email the issue to Jeff Long, do not use the “comment” button. Dominion Power is also looking into using “Pole Wraps” to help citizens identify when Dominion has responded to a site and still need to perform follow-up work. This is in a effort to cut down on the number of duplicate calls.

3. eBuilder – Attachments will not be permitted, due to the possibility of security breach. Also, each municipality is encouraged to use eBuilder when requesting a new service or street light installation.
4. Project Estimates – Dominion to send email out to Design Supervisors to apply proper credits for old and/or salvage poles.
5. Addition to Standard Offerings – Dominion Power is evaluation adding 30’ – 40’ Black fiberglass direct buried poles to the standard offering. Expect approval in the next few months. Update to follow at next quarterly meeting.
6. Update on LED Street Light Schedule – A rate proposal has been sent to the VEPGA Board of Directors and it is currently under review.
7. JAC Specialized Sub-committee: A new subcommittee has been formed to address the possibility of turning over Electrical Construction work to the municipality. Municipality Sub-committee members are: Abe Bibizadeh, Fred Howe and Jerry Spivey. Updates shall be provided as talks continue.

Next Meeting Scheduled for June 14, 2012