



MEETING MINUTES – DECEMBER 1, 2011

ATTENDEES

CITY/COUNTY

Jerry Riddick – City of Norfolk
Mike Collins – Arlington County
Alex P. Cheng – Fairfax County
Fred Howe – City of Fredericksburg
Abe Bibizadeh – Arlington County
Santos Neupane – City of Newport News
Jack Weyant – Fairfax County
Allen Hedgepeth – Prince William County

DOMINION VIRGINIA POWER

Johnny Harris
Paul McConvey
Steve Eisenrauch
Jeff Long
Graham Cecil
Patrick Haworth
Jerri Northedge
Susan Mallory
Rachel Sanders
Patrick Haworth
Andy Oats
Jennifer Culhane

MINUTES

Opening Remarks by Johnny Harris.

Agenda Items:

- The Design turnaround time for Street Light projects - in 2010 turn around times averaged 62 days. January – August 2011, turn around times averaged 38 days. Moving forward Dominion’s IT department will report on a monthly basis what turn around times are and pass that information on to Johnny Harris, to permit future updates to JAC Members.
- Internal Dominion employee changes and the impact it has on proposed projects. Steve communicated with Dominion’s Customer Solutions group the importance of contacting customers when we have Designer changes. – In the event of a designer being reassigned Dominion Power will notify the municipality with ten (10) days. Also, “materials not received” within eBuilder is not being updated. **(Follow Up Item)** – *Can eBuilder be modified to accept a file attachment to do away with the need to mail a separate request?*
- Sub-committee to review the process associated with Dominion providing information related to in house or contractor forces utilized prior to a final design estimate. Governmental customers would like the opportunity to bid out work in order to provide the best price for its citizens. – New committee to be set up to review processes regarding electrical construction by municipalities, in addition to the civil construction.

- EV Rate – VDOT & Dominion Power partnership in New Kent County to provide for electric vehicle charging stations. Dominion Power is reviewing the possibility of including a new rate schedule to permit local governments to utilize a specialized rate for both “in house” charging of fleet and installing charging stations available to the public.
- Monthly Bill Format. – Dominion is currently reviewing the Municipalities requests in order to identify what types of modifications can be made to the statements.
- Lighting Update – Jerri Northedge is working on backlog of pending repairs. There has been a spike in reporting since daylight savings time (November). It has been noted a number of underground conductor failures is also delaying the timeliness of repairs. Dominion is bringing in contract resources to help battle the backlog. In addition, the Street Light Web Reporting system is seeing an increase in users. Users will also see newly added lights input into the system on the 1st of each month.
- Meeting Schedule 2012 – to be reviewed and sent out in January

New Business – Mike Collins –Final design elements need to be improved. Need Civil Level Design versus the standard design procedures currently in place at Dominion. Further discussion to follow..

Next meeting March 8, 2012