



Meeting Minutes – September 15, 2011

Attendees

City/County

Allen Hedgepeth – Prince William County
Santosh Newpane – City of Newport News
Jack Weyant – Fairfax County
Alex P. Cheng – Fairfax County
Lori Herrick – City of Virginia Beach
Fred Howe – City of Fredericksburg

Dominion Virginia Power
Johnny Harris
Graham Cecil
Jerri Northedge
Jeff Long
Steve Eisenrauch
Dale Bowman
Patrick Haworth
Jennifer Culhane
Rachel Sanders
Paul McConvey
Andy Oates
Phillip Sandino

Minutes

1. Web Reporting System (follow-up item) – Can the auto-fill comments be removed to permit more characters within the field? Can a different color circle be used to identify repairs are still pending when an outage is found to be linked with multiple other outages.
 - Autofill comments – has been removed
 - Paragraph will cut off – 65 characters to match what goes to service request
2. Cost Estimates (follow-up item) – Can Dominion provide information; prior to final estimate if in house or contractor forces will be utilized? Muni would like opportunity to bid out work in order to provide best price for its citizens. Can a special K Code be utilized to identify any contingency costs?
 - One project for multiple lights to indicate “linked issues”; will research. Project estimates – effective immediately will allow 2 revenue credits against that job.
 - Cost estimates – Dominion currently charges as if Dominion is doing the work (Dominion labor vs. “K Code” Contractor rate); to be researched.

3. Street Light Outage Credit (follow-up item) – Jerri Northedge will investigate why Arlington County is not receiving a monthly credit report.
 - Arlington’s street light bill package should have both the bills and credits. Arlington’s accounts payable may be the issue; will research.

4. Monthly Bill Format Modifications (follow-up item) – No formal discussions will be held. Municipalities turned in suggestions. Those suggestions will be forwarded to Dominion to address concerns and provide feedback.
 - SIGMA team – to review in Dominion to review this issue – update next meeting, will take time
 - Subcommittee – will be formed to address 6 person team: 3 – community/municipality (Fred, Abe, Lori) 3 – Dominion
 - Oct-Nov First meeting/conference contractual issues

5. Project estimates – (follow-up item) Johnny Harris is going to talk with the Rates Group and work to get a proposal for the next JAC meeting to address the issue of “revenue loss” versus “revenue credit” when older poles are removed and new poles are installed. Also, need to insure proper credits are given for older poles either for scrap or salvage purposes.
 - If it’s more than 20 years old Dominion will allow a 2 year revenue credit (no pro-rations).

6. Design Turn Around Times (follow-up item) – Can another evaluation be conducted on how long projects are being held in design? Previous Muni/Dominion verbal agreement was less than 45 days. Is this target holding true?

Changes in Design Staffing – Issues have included:

Supervisor and/or new design staff are not calling in a timely way to the project manager. Other issues include:

- Change in designer not in eBuilder
- Designer – clock now starting over 30 days for info to go in, showing “not received” (Prince William County issue) system issues
- Notes not getting passed on

Requesting design transition policies to be communicated to all.

7. Update on LED Street Light Rate Schedule
Pilots – feed back to the manufacturers
Electric drivers for LED
Precise DC voltage – not handling
Having the needs more filters from manufacturers

Requested firm dates/goals

New Business

JAC Specialized Sub Committees - Formation of two (2) new sub committees to address:

- a. Electric Vehicle Charging Stations - Rate Schedule
- b. Electrical Construction Work, by Municipality
 - Jerry Riddick names – email your interest.
 - This subcommittee will review the ability to bid out both civil and electrical – to enhance blend joint use designs into job.

New Issue – Newport News Relocation Non-energy

Billing/non-energized
Light removals
Light put back later

Work request – WEMIS – alert regarding a 10 business days

eBuilder – issues –

- Are we using eBuilder → benefits red to green as completed
- eBuilder – date stamps
- Adds an additional step – exact location requirement is a pain.

Reminder - Dominion can do eBuilder training upon request.