



## MEETING MINUTES – JUNE 2, 2011

### ATTENDEES

#### **CITY/COUNTY**

Jerry Riddick – City of Norfolk  
Felix Bermejo – Fairfax County  
Alex P. Cheng – Fairfax County  
Fred Howe – City of Fredericksburg  
Abe Bibizadeh – Arlington County  
Santos Neupane – City of Newport News  
Lori Herrick – Virginia Beach  
Shahid Abbas – Arlington County

#### **DOMINION VIRGINIA POWER**

Johnny Harris  
Paul McConvey  
Steve Eisenrauch  
Jeff Long  
Graham Cecil  
Patrick Haworth  
Jerri Northedge  
Dale Bowman  
Andy Oates

### MINUTES

Opening Remarks by Johnny Harris – Jerri Northedge is now heading up the Street lighting Team, permanently replacing Steve Heroux.

#### Agenda Items:

Web Reporting System – A change was made to the system to help properly identify the nearest address. Municipalities still have the option of manually inputting an address and the comment field will be limited on the web based system to match that available within WMIS. This should solve some problems which occur when the system truncates the muni supplied comments. **Follow-up Items** – *Can the auto-fill comments be removed to permit more characters within the field? Can a different color circle be used to identify repairs are still pending when an outage is found to be linked with multiple other outages. Currently, closing out a pending project and adding comments to other open project make it appear as the outage has been repair/restored. Is it possible to add an auto reply fixture if the customer requests it? (add new radio button & space for email address)*

Delays have been noted in responding to street lighting repairs – Street lighting has now been included in Dominion's performance metrics. Contractor is also being utilized and on June 1<sup>st</sup>, a new contract is being advertised. That contract will include "penalties" Also a report feature is being developed to indicate all street lighting project types. Report to be similar to previous which was available under the old version of the Web Based reporting system.

Street Light Outage Credits – **Follow-up Items** – *Jerri Northedge will investigate why Arlington County is not receiving a monthly credit report. Muni's will send out a request to inquire what additional information is requested on the monthly bill to help in reconciling.*

Cost Estimates – K Codes are based upon Dominion's in house work force rates. Municipalities have every right to perform own civil work. In addition, Municipalities may utilize a Dominion Approved contractor for electrical work. However, all terminations

must be performed by Dominion Power work force. Municipal concerns are fixed rate estimates contain built in contingencies which may be inflated when TERF is added to the overall estimate. **Follow-up Item** – *Can Dominion provide information, prior to final estimate if in house or contractor forces will be utilized? Muni would like opportunity to bid out work in order to provide best price for its citizens. Can a special K Code be utilized to identify any contingency costs?*

Project Estimates – Existing poles are amortized to 17 – 23 years. **Follow-up item** – *Johnny Harris is going to talk with the Rates group and work to get a proposal for the next JAC meeting to address the issue of “revenue loss” versus “revenue credit” when older poles are removed and new poles are installed. Also, need to insure proper credits are given for older poles either for scrap or salvage purposes.*

LED Task Force Update – One meeting has been held to date, a second meeting is being conducted on 6/2/11. So far, we have reviewed the initial proposed rate schedule and requested Dominion to re-visit the plan and provide details on how the rate is being calculated.

New Business – No new topics discussed.

Next meeting September 15, 2011