



MEETING MINUTES – MARCH 3, 2011

ATTENDEES

CITY/COUNTY

Jerry Riddick – City of Norfolk
Felix Bermejo – Fairfax County
Alex P. Cheng – Fairfax County
Fred Howe – City of Fredericksburg
Abe Bibizadeh – Arlington County
Larry Burkett – City of Richmond
Santos Neupane – City of Newport News
Bonnie Wine – City of Alexandria (phone)

DOMINION VIRGINIA POWER

Johnny Harris
Andy Oates
Steve Eisenrauch
Jeff Long
Rachel Saunders
Dale Bowman
Mary Beth Castanien
Graham Cecil
Patrick Haworth
Jerri Northedge

MINUTES

Opening Remarks by Johnny Harris & Jerry Riddick – Update regarding Actions of the JAC and the need to utilize a new “Action Item” list for follow up items. Items not resolved will be forwarded to the VEPGA’s Policies and Procedures Committee to address issues and include those items in future contract negotiations, as necessary.

Developer Funded Streetlights – Dominion Power will only be accepting payment from the Municipalities. Muni’s will be responsible for coordinating the project. Developer checks can be made payable to Dominion, but must be routed through the respective municipality.

Re-lamping concerns – Fairfax Co. has requested Maps of the proposed re-lamping grids over the next 12 month period. Richmond would also like such maps. Maps should be coded for which grid would be re-lamped in any particular quarter. Future requests for maps may be made to Jerri Northedge.

Web Reporting System – Problem with the system assigning the wrong address to some pole locations. Dominion Power has recently changed the radius from 200’ to 30’ in an effort to address this concern. Also, Dominion has suspended the closing out of work requests without additional investigation. It has been noted that many work requests are closed with “No problem found”. **(ACTION ITEM – FOLLOW UP REQUIRED)**

Street Lights exist in field, but are not shown in the Web reporting system database. When a municipality finds this type of conflict, please notify Jeff Long, Dominion Power at jeff.long@dom.com In addition, not all lights which show up in the web based reporting system are actually in billing.

Delays have been noted in responding to street lighting repairs – Dominion Power’s Operations Managers have recently had a meeting in regard to this topic and have been put “on notice” in regard to the importance to repair the lights in a timely fashion. **(ACTION ITEM – FOLLOW UP REQUIRED)**

Improvements are needed in the reporting accuracy for street lighting locations. – This was addressed during talks regarding the web based reporting system.

Pole Stenciling – Dominion Power audits this as part of the project. At present it was found that 89% of the time stencils are installed. Should a muni find a stencil that has been overlooked, please notify the project designer for action. If a problem still exists, please notify Jerri Northedge.

Street Light Outage Credit – is it possible to obtain a consolidated report to indicate credits for an entire municipality? This would be in addition to individual reports which are attached to each bill. **(ACTION ITEM –FOLLOW UP REQUIRED)**

Cost Estimates – Difference in costs between utilizing Dominion's workforce versus contractor cost. K Codes should be broken out – Municipality should have a choice between the use of Contractors or Dominion Powers in house work force. Municipalities would like to know up front, who will do the work. **(ACTION ITEM –FOLLOW UP REQUIRED)**

Project estimates – cost of projects where existing poles are removed and new poles are installed. Dominion Power is assessing a "loss of revenue" to offset the 4:1 revenue credit. At what point are the poles "Paid For"? Muni's believe there should be no cost for removals and a 4:1 would apply to the new installations. **(ACTION ITEM –FOLLOW UP REQUIRED)**

New LED Light Taskforce is being formed: Municipality Members will include the following: Jerry Riddick, City of Norfolk – Alex Cheng, Fairfax County – Shahid Abbas, Robert Gey, City of Virginia Beach.

Regional meetings to discuss new Rate Schedules/Riders are being set up. Currently the meetings will take place in May and will be broken down into three (3) areas: South East, May 3rd – Central, May 10th - Northern, May 18th.

Next meeting June 2, 2011

Action Items:

Web Based Reporting System – Find way to improve accuracy of reporting (Jerri Northedge)

Improvements needed in responding to street light repairs. (Jerri Northedge)

Consolidated Billing Credit Report (Jerri Northedge)

Cost Estimates, how are they calculated? Contractor vs. Dominion's rate (Johnny Harris)

Design Turn Around Times – Can another evaluation be conducted on how long projects are being held in design. Previous Muni/Dominion verbal agreement was less than 45 days. Is this target holding true?

4:1 Revenue Credit for new pole installations, where existing poles once stood. Need to find out how long a pole has to be in place, before there is no "loss of revenue" applied. (Johnny Harris)