



Joint Action Committee

Meeting Minutes – June 22, 2016

Attendees

VEPGA Member

Susan Hafeli – Fairfax County
Sherman Pressey - HRSD
Aileen Santiago - Fairfax County
Leo Ratchford - Fairfax County
Keith Pritts - Loudon County
Aaron Deneb - City of Newport News
Lori Herrick – City of Virginia Beach
Mark Podolinsky – City of Virginia Beach
Julia Reynolds – Chesterfield County
Ed Watson – City of Hopewell
Allen Hedgepath – Prince William County

Dominion Staff

Johnny Harris
Anthony Barni
Brandon Smith
Graham Cecil
Jeff Long
Jerri Northedge
John Kehoe
Mary Beth Castanien
Paul McConvey
Troy Lindsey

Minutes

Opening Remarks: Johnny Harris

Agenda Items:

LED Lights

In December 2015's meeting, the VEPGA JAC Representative was asked to get feedback from VEPGA members to present to the VEPGA board on new LED decorative fixtures and poles options. A survey went out to members in May of 2016.

JAC Survey results were sent to Dominion for review. Recommended were:

- Phillips Lumec Square LED Lantern and pole
- AAL LED Flex and pole

This is in addition to the Hadco LED Acorn that was previously reviewed and approved by Dominion. Dominion said they may not decide on the exact fixtures that the survey recommended but would evaluate and let us know (may do similar). We are hopeful to have three LED options by the end of August and placed on the Dominion website with the current offerings (located at: <https://www.dom.com/corporate/what-we-do/related-business/dominion-products/outdoor-lighting>).

The new LED rate schedule and new decorative LED rate schedule was received by VEPGA and is under review. (UPDATE: the rate schedules were adopted in at 8/4/2016 VEPGA board meeting).

Dominion staff talked about reducing the number of other decorative fixtures kept in stock. I explained that may create a hardship for municipalities that have those fixtures. Municipalities will need to know what fixtures Dominion is eliminating from their inventory as soon as possible and will need to develop a plan to change/maintain those lights.

Chesterfield County

Chesterfield had concerns regarding the calculations of contract demand and contract dollar minimum on recent contracts. Chesterfield County had examples of different methods depending on the Dominion representative. Dominion will be assigning one person to Chesterfield County to make sure the methodology will be consistent.

During June's JEC, there was a discussion of the various methods that can be used for calculations compared to the current VEPGA contract.

Loudoun County

Loudoun County is having issues with cost overruns. They explained the difficulty creating and staying within budgets if Dominion's estimates are greatly different than the final cost. It requires them to go to their County Board with an explanation and often Dominion does not provide a reason. The group discussed the pros and cons with fixed cost pricing and actual cost pricing. Loudoun County is going to work through the issues with their Dominion representatives and if it cannot be resolved, will bring it back to the Joint Action Committee.

Acceptable Response Times

Reasonable response times for requests to Dominion were unclear to the JAC attendees. There was also a discussion regarding what is a "formal request" to Dominion as well. We will work with Dominion to develop reasonable response times guidance and share at September's JAC meeting. In the meantime, formal requests should go in via letterhead.

Stuck Peak Demands

There is a systematic issue across the Dominion territory with stuck peak demands. Some reported meters with issues to Dominion and after eight months, they are not resolved. Dominion has put together a team in Richmond to resolve the issue. The

team includes rates, metering and billing. They hope to have answers for all in the coming months.

Joint Action Committee Protocol: As the new chair, I explained to the group that it is important to follow the process and not just come to a JAC meeting to initiate a complaint.

1. It is best to work with your Dominion representative on issues.
2. If you cannot resolve the issue, then escalate the issue formally (in writing on letterhead is best) to that person's supervisor (contact information on the VEPGA website).
3. If the issue is still is not resolved, then contact the Chair to discuss bringing it to the next JAC.
4. Dominion Power receives the agenda approximately two weeks prior to the meeting so they have an opportunity to contact appropriate staff and invite them to attend.

The next meeting is scheduled for September 22, 2016. It will be a video conference meeting and you must drive to one of the following locations:

- Northern Virginia - 3072 Centreville Road - Herndon, Virginia 20171
- Central Virginia - 2901 Charles City Road, Richmond, Virginia 23231
- Eastern Virginia - 2700 Cromwell Drive - Norfolk, Virginia 23509

Until then, JAC issues can be forwarded to the chair, Lori Herrick at lherrick@vbgov.com. Issues for the September 22nd meeting are due by September 7th.

As a reminder, the location of the current VEPGA contract and other information is located at: www.vepga.org